



Muskingum Watershed Conservancy District  
"Partners in Watershed Management"  
**PROJECT ASSISTANCE  
PROGRAM APPLICATION**

**PROJECT OR PROGRAM NAME** \_\_\_\_\_

**CONTACT INFORMATION**

|                      |  |       |  |
|----------------------|--|-------|--|
| Agency or Group Name |  |       |  |
| Address              |  |       |  |
| City/State/Zip       |  |       |  |
| Phone                |  | Fax   |  |
| Primary Contact      |  | Title |  |
| Phone                |  | Email |  |

- Non-profits should include a copy of their IRS Determination Letter confirming Section 501 status.
- All applicants should include a resolution of support and commitment from their governing body. A sample resolution is included.
- Attach additional sheets as necessary to any of the sections below.

**PROJECT OR PROGRAM DESCRIPTION**

Please provide a brief description of your project or program in the space below.

**MWCD MISSION – *"Responsible stewards dedicated to conservation, recreation and flood control in the Muskingum River Watershed, striving to enhance the quality of life in the region."***

Describe how your proposal promotes and supports the conservation and flood-control aspects of the Mission of the Muskingum Watershed Conservancy District.

**NEEDS, BENEFITS, GOALS**

Why is the project needed? What are your goals and how will your success be measured? Who will be the primary benefactors?

## **PARTNERSHIPS**

Outline the role that partnering agencies or groups will play in the implementation of your project or program. Letters of collaboration may be attached.

## **LOCAL SUPPORT**

List local organizations, individuals, or user groups that have indicated support for your proposal. Letters illustrating such support may be attached.

## **EXPERIENCE**

Please list examples of similar projects your group has undertaken.

## **PLANNING**

Briefly describe the planning process used to formulate your proposal.

## **SUSTAINABILITY**

Indicate how the project will be maintained or the program continued in the future.

|                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>PROJECT/PROGRAM DESIGN</b> – Attach maps, photos, site plans, drawings, schematic designs, etc. sufficient to adequately illustrate the project. For educational programs, please include a narrative description of the program, target audience, marketing plans, program sites, etc.</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **SCHEDULE**

Project/Program will begin \_\_\_\_\_

Proposed completion date \_\_\_\_\_

## **IN-KIND ASSISTANCE REQUESTED**

Describe any in-kind assistance requested from MWCD. Include a time frame outlining when such assistance would be required.

**PROJECT/PROGRAM COST SUMMARY**

| <b>ELIGIBLE COSTS</b>       | <b>Partner<br/>Share in<br/>Cash</b> | <b>Partner<br/>Share in<br/>In-Kind<br/>Labor</b> | <b>Partner<br/>Share in<br/>In-Kind<br/>Materials</b> | <b>Other<br/>Funding<br/>Sources</b> | <b>Amount<br/>Requested<br/>from MWCD</b> | <b>Total</b> |
|-----------------------------|--------------------------------------|---------------------------------------------------|-------------------------------------------------------|--------------------------------------|-------------------------------------------|--------------|
| Land Acquisition            |                                      |                                                   |                                                       |                                      |                                           |              |
| Labor                       |                                      |                                                   |                                                       |                                      |                                           |              |
| Design and Engineering      |                                      |                                                   |                                                       |                                      |                                           |              |
| Special Service Contracts   |                                      |                                                   |                                                       |                                      |                                           |              |
| Equipment Rental            |                                      |                                                   |                                                       |                                      |                                           |              |
| Construction Contracts      |                                      |                                                   |                                                       |                                      |                                           |              |
| Materials and Supplies      |                                      |                                                   |                                                       |                                      |                                           |              |
| Local Match for other Grant |                                      |                                                   |                                                       |                                      |                                           |              |
| Other                       |                                      |                                                   |                                                       |                                      |                                           |              |
| Totals                      |                                      |                                                   |                                                       |                                      |                                           |              |

Total Funding Request from MWCD Project Assistance Program \$ \_\_\_\_\_

**If funds are being requested to serve as Applicant's local match for another grant program, please attach a copy of that agreement. Date matching funds are required.** \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Person Completing application

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SUBMIT ALL APPLICATION MATERIALS AND DIRECT ALL INQUIRES TO:**

John Olivier, Development Coordinator  
Muskingum Watershed Conservancy District  
1319 Third Street NW • P.O. Box 349  
New Philadelphia, OH 44663-0349  
Phone (330) 343-6647, extension 2255  
Fax (330) 364-4161  
Email [jolivier@mwcd.org](mailto:jolivier@mwcd.org)

**Thank you for your interest and commitment to conservation in the  
Muskingum River Watershed!**