

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

REVISED
AGENDA

DATE: MONDAY, JUNE 1, 2015
PLACE: COUNCIL CHAMBERS
TIME: 7:30 P.M.

THERE ARE NO PUBLIC HEARINGS TONIGHT

1. ROLL CALL — *9 Present*
2. INVOCATION BY COUNCILMAN SHADDICK STINSON
3. PLEDGE OF ALLEGIANCE
4. READING OF THE JOURNAL
5. REMARKS OF DELEGATIONS AND CITIZENS TO MATTERS ON THE AGENDA — *0*
6. INTRODUCTION OF ORDINANCES AND RESOLUTIONS

1st Reading
ORDINANCE NO. 64 – 2015

BY: ENVIRONMENTAL COMMITTEE

AN ORDINANCE authorizing the Director of Public Safety and Service of the City of Massillon, Ohio, to enter into an agreement with AECOM, for the year ending December 31, 2015, and declaring an emergency.

1st Reading
ORDINANCE NO. 65 – 2015

BY: RULES, COURTS & CIVIL SERVICE

AN ORDINANCE adopting a "Cash Disbursement Procedure Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

1st Reading
ORDINANCE NO. 66 – 2015

BY: RULES, COURTS & CIVIL SERVICE

AN ORDINANCE adopting a "Purchasing Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

1st Reading
ORDINANCE NO. 67 – 2015

BY: RULES, COURTS & CIVIL SERVICE

AN ORDINANCE adopting a "Deposit Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

MONDAY, JUNE 1, 2015

1st Reading
ORDINANCE NO. 68 – 2015

BY: RULES, COURTS & CIVIL SERVICE

1st Reading
AN ORDINANCE repealing Ordinance 134 – 2008 and adopting a revised "Capital Asset Policy Manual" as recommended by the State of Ohio Auditor's Office, and declaring an emergency.

1st Reading
ORDINANCE NO. 69 – 2015

BY: RULES, COURTS & CIVIL SERVICE

1st Reading
AN ORDINANCE amending Ordinance No. 224 – 1996 to reflect a change in the existing "Investment and Depository Policy", and declaring an emergency.

1st Reading
ORDINANCE NO. 70 – 2015

BY: STREETS, HIGHWAYS & TRAFFIC COMMITTEE

1st Reading
AN ORDINANCE authorizing the Director of Public Service and Safety of the City of Massillon, Ohio, to change the speed limit within the corporation limits of the City of Massillon on Hankins Street, and, declaring an emergency.

1st Reading
ORDINANCE NO. 71 – 2015

BY: STREETS, HIGHWAYS & TRAFFIC COMMITTEE

1st Reading
AN ORDINANCE authorizing the Director of Public Service and Safety of the City of Massillon, Ohio, to advertise for and receive sealed bids, and enter into a contract, upon award and approval of the Board of Control, with the lowest and best bidder for the Millennium Boulevard Extension Project in the City of Massillon, and declaring an emergency.

1st Reading
ORDINANCE NO. 72 – 2015

BY: STREETS, HIGHWAYS & TRAFFIC COMMITTEE

AN ORDINANCE accepting the dedication of road right of way areas and the sanitary sewer easement areas for the property located at 27th St. S.E., and declaring an emergency.

Divide 9-285
the question
ORDINANCE NO. 73 – 2015

BY: FINANCE COMMITTEE

1st Reading
AN ORDINANCE making certain appropriations from the unappropriated balance of the 2105 Stormwater Utility Fund and the 1401 EMS Capital Fund, for the year ending December 31, 2015, and declaring an emergency. *9-285 passage*

1st Reading
ORDINANCE NO. 74 – 2015

BY: FINANCE COMMITTEE

1st Reading
AN ORDINANCE authorizing the Mayor of the City of Massillon, Ohio, to submit an application for assistance to the Muskingum Watershed Conservancy District for the Sippo Creek Reservoir Dam Improvement Project, and declaring an emergency.

MONDAY, JUNE 1, 2015

1st Reading
ORDINANCE NO. 75 – 2015

BY: FINANCE COMMITTEE

AN ORDINANCE authorizing the Mayor of the City of Massillon, Ohio, to submit applications for funding to the Ohio Public Works Commission for the funding year of 2016, and declaring an emergency.

Passed 9-28-15
ORDINANCE NO. 76 – 2015

BY: FINANCE COMMITTEE

AN ORDINANCE establishing a fund entitled "Freshmark Infrastructure Fund 1424", and creating line items within said fund, and declaring an emergency.

Passed 9-28-15
ORDINANCE NO. 77 – 2015

BY: FINANCE COMMITTEE

AN ORDINANCE amending Ordinance No. 26 - 2015, and declaring an emergency.

1st Reading
ORDINANCE NO. 78 – 2015

BY: FINANCE COMMITTEE

AN ORDINANCE authorizing the Director of Public Safety and Service of the City of Massillon, Ohio, to accept a grant from the Ohio Development Services Agency for the Millennium Boulevard Extension Project, for the year ending December 31, 2015, and declaring an emergency.

7. UNFINISHED BUSINESS

8. PETITIONS AND GENERAL COMMUNICATIONS

9. BILLS, ACCOUNTS AND CLAIMS

No Bills; Repository bill for sealed bids, not ordinances

10. REPORTS FROM CITY OFFICIALS

11. REPORTS OF COMMITTEES

*Next Stark Session - 6/8/15 @ 6:00 p.m.
Council Pres. absent 6/15/15 Council mtg.*

12. RESOLUTIONS AND REQUESTS OF COUNCIL MEMBER

13. CALL OF THE CALENDAR

14. THIRD READING ORDINANCES AND RESOLUTIONS

Ord. #56 - Lakeside Memorial

MONDAY, JUNE 1, 2015

15. SECOND READING ORDINANCES AND RESOLUTIONS

Correction - Should be under Third Reading
ORDINANCE NO. 56 - 2015

BY: STREETS, HIGHWAYS & TRAFFIC COMMITTEE

*Passed
8-yes
1-no*
AN ORDINANCE AMENDING TITLE ONE, STREETS AND SIDEWALK AREAS, OF PART NINE-STREETS UTILITIES AND PUBLIC SERVICES CODE OF THE CODIFIED ORDINANCES OF THE CITY OF MASSILLON BY THE ADDITION OF CHAPTER 904, ROADSIDE MEMORIAL PROGRAM.

16. NEW AND MISCELLANEOUS BUSINESS

17. REMARKS OF DELEGATIONS AND CITIZENS TO MATTERS NOT ON THE AGENDA

18. ADJOURNMENT - *750*

DIANE ROLLAND - CLERK OF COUNCIL

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 64 – 2015

BY: ENVIRONMENTAL COMMITTEE

TITLE: AN ORDINANCE authorizing the Director of Public Safety and Service of the City of Massillon, Ohio, to enter into an agreement with AECOM, for the year ending December 31, 2015, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby determines it to be necessary for the Director of Public Safety and Services of the City of Massillon, Ohio, to enter into an agreement with AECOM, for professional services in regards to the Sippo Creek Dam Improvement Project.

Section 2:

The Director of Public Service and Safety of the City of Massillon, Ohio, is hereby authorized and directed to enter into an agreement with AECOM, for professional services in regards to the Sippo Creek Dam Improvement Project.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 65 – 2015

BY: RULES, COURTS AND CIVIL SERVICE COMMITTEE

TITLE: AN ORDINANCE adopting a "Cash Disbursement Procedure Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

WHEREAS, the State of Ohio Auditor's office requires that the Auditor of the City of Massillon, Ohio, have a written "Cash Disbursement Procedure Policy";

WHEREAS, the Auditor of the City of Massillon, Ohio, has prepared a "Cash Disbursement Procedure Policy" and requests that it be adopted and approved by the Council of the City of Massillon, Ohio;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby adopts and approves the "Cash Disbursement Procedure Policy" that has been submitted by the Auditor of the City of Massillon, Ohio, and attached hereto and marked as "Exhibit A".

Section 2:

These procedures are a result of the most recent report on accounting methods by the State of Ohio Auditor's Office and is due to the City's fiscal emergency status.

City of Massillon, Ohio

CASH DISBURSEMENT PROCEDURES

EXPENDITURES

Vendors send invoices to the department that made the purchase. Department Head signs Purchase Order indicating the merchandise or service was received. A copy of the Purchase Order and the original Invoice are sent to the Auditor's office for payment.

The Auditor's Office validates invoice date to the Purchase Order date, type of purchase to expense object, signature of receipt of goods or service by department head, extension of amounts and total of invoice. (Original invoices only are accepted. Payments are not made from a vendor statement.)

In the event that the Auditor's Office receives an invoice that is a higher dollar amount than the purchase order, the purchase order is returned to the originating department to be corrected. The correction may consist of increasing or decreasing a purchase order, liquidating a purchase order, processing a transfer, using a different account number if applicable or other means necessary and pertinent to correcting the issue.

WARRANTS

The Auditor's Office issues warrants on a weekly basis. The Deputy Auditor/ Accounts Payable Clerk enters invoices for payment. The invoices are totaled and balanced to a report generated through invoice entry on the E-Gov System. After totals are validated as being accurate, the batch is then transferred to an expense journal. The expense journal is then posted to accounts, funds and bank cash. A pre-check register is printed for validation of accuracy of vendor checks. The vendor checks are then printed with imbedded signatures of the Treasurer and Auditor and update completed for bank reconciliation purposes. Two copies of the check register are printed and reconciled with total of invoices for accuracy. One copy of register is filed in Auditor's Office (after the Auditor verifies and signs the register) and one copy of register is given to Treasurer. The Treasurer enters batch totals into ledger along with corresponding check numbers.

THEN AND NOW CERTIFICATION

It is intended that the Fiscal Officer's certification be secured at the time a purchase order is issued or a contract is executed. If a timely certification was not obtained, contracts or purchase orders may be certified at the time of payment but the certification must indicate that both at the time the order was placed (then) and at the current time (now) a sufficient sum was appropriated for the purpose of such a contract and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 66 – 2015

BY: RULES, COURTS AND CIVIL SERVICE COMMITTEE

TITLE: AN ORDINANCE adopting a "Purchasing Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

WHEREAS, the State of Ohio Auditor's office requires that the Auditor of the City of Massillon, Ohio, have a written "Purchasing Policy";

WHEREAS, the Auditor of the City of Massillon, Ohio, has prepared a "Purchasing Policy" and requests that it be adopted and approved by the Council of the City of Massillon, Ohio;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby adopts and approves the "Purchasing Policy" that has been submitted by the Auditor of the City of Massillon, Ohio, and attached hereto and marked as "Exhibit A".

Section 2:

This policy is a result of the most recent report on accounting methods by the State of Ohio Auditor's Office and is due to the City fiscal emergency status.

City of Massillon, Ohio

Purchasing Policy

All purchases require the department head to write a requisition for the purchase / service prior to the purchase of work being done. The requisition is then forwarded to the Safety Service Director for his / her approval before sending to the Auditor's Office for processing. The deputy auditor will verify available funds and then a number is assigned. A requisition does not become an officially authorized purchase order until it has been signed by indicated parties and assigned a number by the Auditor's Office. The completed purchase order is signed by the Safety Service Director and the Auditor via facsimile signatures.

The completed Purchase Order is returned to the requesting department. The invoice is submitted to the Auditor's Office with the designated Purchase Order. NOTE: The Auditor's Office will not pay for items from a Quote or a Statement. Items must be submitted on an invoice with the appropriate details.

VENDOR INFORMATION: It is the responsibility of the ordering department to ensure that the vendor being utilized has been established in the Auditor's Office. The Auditor's Office cannot issue a PO unless all of the information for a vendor is correctly assigned. This information includes: address, phone number, and tax identification number. W-9 Forms must be submitted for all new vendors.

SOLICITING OF BIDS

The Board of Control, by resolution, may award a bid to the lowest responsive and responsible bidder. For a bidder to be considered responsive, the proposal must respond to all bid specifications in all material respects and contain no irregularities or deviations from the bid specifications that would affect the amount of the bid or otherwise provide a competitive advantage. For a bidder to be deemed responsible, the Board of Control may request evidence from the bidder concerning:

- a. The experience (type of product or service being purchased, etc.) of the bidder.
- b. The financial condition.
- c. The conduct and performance on previous contracts (with the City or other agencies).
- d. The ability to execute the contract properly.

AWARDING OF BIDS

The Board of Control shall approve all contracts resulting from competitive bids prior to being awarded. The City reserves the right to reject any or all bids.

In situations in which the Board of Control has resolved to award a bid to the lowest responsible and responsive bidder and the low bidder does not meet the considerations specified above the Board of Control shall notify the bidder in writing by certified mail. The bidder may protest the award of a bid within five (5) days of the notification and the Board of Control shall meet with the protesting bidder and then reaffirm or reverse its decision.

CONTRACTS FOR DEVELOPMENT AND IMPROVEMENT OF FACILITIES

All contemplated contracts professional design services such as from an architect or for construction management shall be in accordance with R.C. 9.33, 9.333, and 153.54 et seq.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 67 – 2015

BY: RULES, COURTS AND CIVIL SERVICE COMMITTEE

TITLE: AN ORDINANCE adopting a "Deposit Policy" that shall be in effect in the City of Massillon, Ohio, and declaring an emergency.

WHEREAS, the State of Ohio Auditor's office requires that the Auditor of the City of Massillon, Ohio, have a written "Deposit Policy";

WHEREAS, the Auditor of the City of Massillon, Ohio, has prepared a "Deposit Policy" and requests that it be adopted and approved by the Council of the City of Massillon, Ohio;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby adopts and approves the "Deposit Policy" that has been submitted by the Auditor of the City of Massillon, Ohio, and attached hereto and marked as "Exhibit A".

Section 2:

This policy is a result of the most recent report on accounting methods by the State of Ohio Auditor's Office and is due to the City's fiscal emergency status.

City of Massillon, Ohio

Deposit Policy

All monies collected by City departments must be remitted to the City Treasurer or deposited in a City bank account by the next business day after the receipt. If the amount is less than \$50.00 the monies can be held up to three business days after the day of receipt.

Each department must keep monies in a safe and secure location until remitting them to the City Treasurer or depositing them in a City bank account.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 68 – 2015

BY: RULES, COURTS AND CIVIL SERVICE COMMITTEE

TITLE: AN ORDINANCE repealing Ordinance 134 – 2008 and adopting a revised “Capital Asset Policy Manual” as recommended by the State of Ohio Auditor’s Office, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

Ordinance No. 134 – 2008 is hereby repealed.

Section 2:

The Council of the City of Massillon, Ohio, hereby finds that it is necessary to adopt the revised “Capital Asset Policy Manual” as recommended by the State of Ohio Auditor’s Office and is due to the City’s fiscal emergency status.

Section 3:

The “Capital Asset Policy Manual” as recommended by the State of Ohio Auditor’s Office at the conclusion of the recent audit to help track capital assets of the City of Massillon.

(SEE ATTACHED EXHIBIT HERETO)

XIII. AMENDMENTS

This policy may be amended with additions and changes as needed.

XIV. GLOSSARY

ACQUISITION - Obtaining an asset by purchase lease, loan, donation, construction, or sharing.

ACQUISITION DATE - The date that an asset is acquired (actual or estimated) and becomes available for use.

AVERAGE LIFE - Normally expected duration of an asset.

CAPITAL ASSET - Any object having a life longer than five years, not considered a repair part or supply item, and either having a value greater than the capitalization threshold.

CAPITAL ASSET ACCOUNTING - A system of methods, policies, and procedures for recording and reporting monetary amounts associated with capital asset transactions.

CAPITAL ASSET CONTROL - A system of methods, policies, and procedures to determine if deviations have occurred between actual capital asset data and recorded capital asset data and how to bring those deviations into line with management's objectives.

CAPITAL ASSET MANAGEMENT - A system of methods, policies and procedures to acquire, use, dispose, maintain, and safeguard assets.

CAPITALIZATION THRESHOLD - A dollar amount which shall be established by the City for the purpose of analyzing assets. Assets with an original cost in excess of the threshold are capitalized while those assets with an original cost below the threshold are not reported as capital assets.

DISPOSAL - A retirement of an asset that has become obsolete, or has exhausted its useful life.

INFRASTRUCTURE - Also known as "public domain" capital assets. Assets that are normally immovable and are of value only to the governmental unit.

ORIGINAL COST - Cost of property at date constructed or installed.

TAGGING - Placing identifying information physically on an asset.

XV. CAPITAL ASSETS SOFTWARE

The Auditor's office will create software for the purpose of maintaining the capital assets listing, calculating depreciation, and generating reports.

XVI. PRIVATE PROPERTY - Private property belonging to City employees should not be tagged or counted as an asset of the City. The City has no responsibility for these items.



DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 69 – 2015

BY: RULES, COURTS AND CIVIL SERVICE COMMITTEE

TITLE: AN ORDINANCE amending Ordinance No. 224 – 1996 to reflect a change in the existing "Investment and Depository Policy", and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

Ordinance No. 224 – 1996 is hereby repealed.

Section 2:

The Council of the City of Massillon, Ohio, hereby finds that it is necessary to change the "Investment and Depository Policy" as recommended by the State of Ohio Auditor's Office and is due to the City's fiscal emergency status.

Section 3:

The revision will replace the Investment Advisory Committee and is at the request of the State Auditor's Office and is due to the City's fiscal emergency status. The revision also adds Section IX and addresses the interest allocation to the "Investment and Depository Policy". All other existing information in the "Investment and Depository Policy" will remain the same.

(SEE ATTACHED EXHIBIT HERETO)

CITY OF MASSILLON, OHIO
INVESTMENT AND DEPOSITORY POLICY
ADOPTED AS OF DECEMBER 2, 1996
AND REVISED AS OF MAY 4, 2015

IX. **Interest Proceeds.** The interest proceeds are deposited into the General Fund unless specified to a specific fund. Interest income from the pooled cash shall remain in the General Fund with the exception of the distribution of interest on an annual basis into the funds listed below:

- A. Fund 1201 Street Construction M & R
- B. Fund 1202 State Highway M & R
- C. Fund 1206 Muni Motor Vehicle License

Such distributions shall be in proportion to their cash balances as a percentage of total cash balances of all funds.

Pursuant to O.R.C., Chapter 135, all brokers, dealers, and financial institutions initiating transactions with the investment authority by giving advice or making investment policy, or executing transactions initiated by the investment authority, must acknowledge their agreement to abide by the investment policy's content.

The institution below by signing submits that it has read and acknowledges the investment policy, and agrees to abide by its content.

TREASURER, CITY OF MASSILLON

NAME OF INSTITUTION

DATE

AUTHORIZED OFFICER

DATE

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 70 – 2015

BY: STREETS, HIGHWAYS AND TRAFFIC COMMITTEE

TITLE: AN ORDINANCE authorizing the Director of Public Service and Safety of the City of Massillon, Ohio, to change the speed limit within the corporation limits of the City of Massillon on Hankins Street, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon hereby determines it to be necessary to authorize the director of Public Service and Safety to change the speed limit within the corporation limits of the City on Hankins Street beginning at Carnation Street N.E. going east to be changed to 40 mph from the current posted speed limit of 35 mph. The current speed limit in Perry Township is 55 mph and the County is proposing the 40 mph limit for uniformity which is based on a speed zone study that was performed on their behalf.

Section 2:

The Director of Public Service and Safety is hereby authorized to change the speed limit within the corporation limits for the City of Massillon and post signs to that effect.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 71 – 2015

BY: STREETS, HIGHWAYS AND TRAFFIC COMMITTEE

TITLE: AN ORDINANCE authorizing the Director of Public Service and Safety of the City of Massillon, Ohio, to advertise for and receive sealed bids, and enter into a contract, upon award and approval of the Board of Control, with the lowest and best bidder for the Millennium Boulevard Extension Project in the City of Massillon, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon hereby determines it to be necessary in the public health, safety and welfare to advertise for and receive sealed bids, and enter into a contract, upon award and approval of the Board of Control, with the lowest and best bidder for the Millennium Boulevard Extension Project in the City of Massillon.

Section 2:

The Director of Public Service and Safety is hereby authorized and directed to advertise for and receive sealed bids according to law, and to enter into a contract upon award and approval of the Board of Control with the lowest and best bidder for the Millennium Boulevard Extension Project. The City has received grants through the Ohio Department of Transportation and the Ohio Development Services Agency for the project.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 72 – 2015

BY: STREETS, HIGHWAYS AND TRAFFIC COMMITTEE

TITLE: AN ORDINANCE accepting the dedication of road right of way areas and the sanitary sewer easement areas for the property located at 27th St. S.E., and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The dedication of road right of way areas as shown on the attached map (Exhibit A"). At its May 13, 2015 meeting, the Planning Commission approved said replat of lots and the dedication of road right of way for a portion of property owned by Tamera Mays located at 27th St. S.E. The area is currently zoned A-1 Agricultural and is currently vacant.

Section 2:

The dedication of the sanitary sewer easement areas as shown on the attached map (Exhibit "B"). At its May 13, 2015 meeting, the Planning Commission approved said easements for the portion of property owned by Michael and Tamera Mays located at 27th St. S.E. The easements are necessary for the extension of new sanitary sewer lines. The area is currently zoned R-1 Residential and part of the Gray Ridge Estates Subdivision.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 73 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE making certain appropriations from the unappropriated balance of the 2105 Stormwater Utility Fund and the 1401 EMS Capital Fund, for the year ending December 31, 2015, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

There be and hereby appropriated from the unappropriated balance of the 2105 Stormwater Utility Fund, for the year ending December 31, 2015, the following:

\$ 161,900.00 to an account entitled "Sippo Creek Improvement Project"	- 2105.549.5.2511
33,000.00 to an account entitled "Storm Sewer Repairs"	- 2105.425.5.2510
\$ 194,900.00 - Total	

Section 2:

There be and hereby appropriated from the unappropriated balance of the 1401 EMS Capital Fund, for the year ending December 31, 2015, the following:

\$ 120,625.00 to an account entitled "Ambulance Purchase"	- 1401.325.5.2529
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Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 74 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE authorizing the Mayor of the City of Massillon, Ohio, to submit an application for assistance to the Muskingum Watershed Conservancy District for the Sippo Creek Reservoir Dam Improvement Project, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby determines it to be necessary and in the public health, safety and welfare to authorize the Mayor of the City of Massillon, Ohio, to submit an application for assistance to the Muskingum Watershed Conservancy District for the Sippo Creek Reservoir Dam Improvement Project.

Section 2:

The Mayor of the City of Massillon, Ohio, is hereby authorized and directed to submit an application for the Muskingum Watershed Conservancy District for the Sippo Creek Reservoir Dam Improvement Project.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 75 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE authorizing the Mayor of the City of Massillon, Ohio, to submit applications for funding to the Ohio Public Works Commission for the funding year of 2016, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby determines it to be necessary and in the public health, safety and welfare to authorize the Mayor of the City of Massillon, Ohio, to submit applications for funding to the Ohio Public Works Commission for the funding year of 2016.

Section 2:

The Mayor of the City of Massillon, Ohio, is hereby authorized and directed to submit applications for funding to the Ohio Public Works Commission for the funding year of 2016 and to execute all necessary documentation needed to secure funding for the following:

- Sippo Creek Reservoir Dam Improvement Project
- Harsh Avenue Culvert Replacement Project

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 76 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE establishing a fund entitled "Freshmark Infrastructure Fund 1424", and creating line items within said fund, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

There be and is hereby established within the City of Massillon, Ohio, a fund entitled "Freshmark Infrastructure Fund 1424", and creating items within said fund.

Section 2:

The Auditor of the City of Massillon, Ohio, is hereby authorized and directed to draw warrants and make payments on vouchers duly approved by the proper departmental authority.

Section 3:

That this ordinance is declared to be an emergency measure immediately necessary in order to keep federal grant dollars in one specific fund as recommended by the State Auditor for accounting procedures within the Auditor's Department. Provided it receives the affirmative vote of two-thirds of the elected members to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 77 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE amending Ordinance No. 26 - 2015, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MASSILLON, STATE OF OHIO, THAT:

Section 1:

Section 2:

Section 3:

CLASS	GRADE	SCHEDULE	DEPARTMENT & TITLE DESCRIPTION	
			<u>PARKS AND RECREATION DEPT</u>	510
				EXHIBIT B
26S-30S	SU-UN		Parks and Recreation Director	
26S	SU UN		Acting Parks and Recreation Director	
24S-25S	SU-UN		*Assistant Director of Parks and Recreation Ord. 102-2013	
12S	UN		Office Manager	
7S	UN		Data Entry Clerk	
4S	UN		Clerk Typist I	
			<u>SENIOR CITIZENS CENTER</u>	450
15S	SU UN		Senior Citizens Superintendent	
			<u>PART TIME/TEMPORARY/SEASONAL</u>	
	MS		Cooperative Business Aid	
			<u>PARK DEPARTMENT</u>	505
24S	SU UN		Park Superintendent	
13H	A		Park Group Leader	
13H	A		Maintenance Repair Worker	Ord. 7 - 2013
14H	A		Urban Forestry Lead Worker	
12H	A		Assistant Tree Trimmer	
11H	A		Gardener	
10H	A		Assistant Gardener	
1H	A		Temp Laborer	
			<u>RECREATION DEPARTMENT</u>	510
24S	SU UN		Recreation Superintendent	
12S-14S	SU UN		Facility Maintenance Supervisor	
10S-12S	SU UN		Recreation Supervisor	
10S-12S	SU UN		Aquatics/Fitness Supervisor	
10S-12S	SU UN		Sports Supervisor	
	MS		Office Worker	
	MS		Recreation Coordinator III	
	MS		Recreation Coordinator II	
	MS		Recreation Coordinator I	
	MS		Program Coordinator III	
	MS		Program Coordinator II	
	MS		Program Coordinator I	
	MS		Security	
	MS		Clerk/Receptionist	
	SE		Laborer-1	
	SE		Laborer-2	
	SE		Laborer-3	
	SE		Laborer-4	
	SE		Laborer-5	
	SE		Laborer-6	
	SE		*Laborer-7	
			<u>PART TIME/TEMPORARY/SEASONAL</u>	
	MS		Custodian	
	MS		Program Coordinator I/Laborer I	
	MS		Program Coordinator II/Laborer II	
	MS		Program Coordinator III/Laborer III	
	MS		Clerk	
	MS		Clerk/Typist	

DATE: MARCH 2, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 26 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE amending Section 2(D) OCCUPATION LIST OF CLASS TITLES – RECREATION DEPARTMENT of Ordinance No. 127 – 1997 by repealing Section 2(D) OCCUPATION LIST OF CLASS TITLES – RECREATION DEPARTMENT, and enacting a new Section 2(D) OCCUPATION LIST OF CLASS TITLES – RECREATION DEPARTMENT in the City of Massillon, Ohio, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

Section 2(D) OCCUPATION LIST OF CLASS TITLES – RECREATION DEPARTMENT of Ordinance No. 127 – 1997 be and is hereby repealed.

Section 2:

That a new Section 2(D) OCCUPATION LIST OF CLASS TITLES – RECREATION DEPARTMENT of Ordinance No. 127 – 1997 be and is hereby enacted and shall read as follows:

(SEE ATTACHMENT EXHIBIT "A")

Section 3:

This Ordinance is hereby declared to be an emergency measure, the reason for the emergency being that said **amendment is necessary** for the preservation of the public health, safety and welfare of the community. Provided it receives the affirmative vote of two-thirds of the elected members to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

DATE: JUNE 1, 2015

CLERK: DIANE ROLLAND

MASSILLON CITY COUNCIL
CITY OF MASSILLON, OHIO
TONY M. TOWNSEND, PRESIDENT

COUNCIL CHAMBERS

LEGISLATIVE DEPARTMENT

ORDINANCE NO. 78 – 2015

BY: FINANCE COMMITTEE

TITLE: AN ORDINANCE authorizing the Director of Public Safety and Service of the City of Massillon, Ohio, to accept a grant from the Ohio Development Services Agency for the Millennium Boulevard Extension Project, for the year ending December 31, 2015, and declaring an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MASSILLON, STATE OF OHIO, THAT:

Section 1:

The Council of the City of Massillon, Ohio, hereby determines it to be necessary for the Director of Public Safety and Services of the City of Massillon, Ohio, to accept a grant from the Ohio Development Services Agency in the amount of Eight Hundred Fifty Two Thousand Seven Hundred Seventeen Dollars (\$852,717.00) for the Millennium Boulevard Extension Project.

Section 2:

The Director of Public Service and Safety of the City of Massillon, Ohio, is hereby authorized and directed to accept a grant from the Ohio Development Services Agency for the Millennium Boulevard Extension Project.

Section 3:

The Clerk of Council is authorized to correct any typographical errors discovered herein during or after the pendency or passage of this ordinance. The Clerk of Council is further authorized, in conjunction with the Law Department and the Council President to correct any ministerial or de minimis errors that do not substantially alter the intended results or numerical total sums of this ordinance, during or after the pendency or passage of this ordinance. Corrected copies are to be sent to all official recipients.

Section 4:

This Ordinance is hereby declared to be an emergency measure for the efficient operation of the City of Massillon and for the preservation of the health, safety and welfare of the community. Provided it receives the affirmative vote of two-thirds of the elected members to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED IN COUNCIL THIS _____ DAY OF _____, 2015

ATTEST: _____

DIANE ROLLAND, CLERK OF COUNCIL

_____ TONY TOWNSEND, PRESIDENT

APPROVED: _____

_____ KATHY CATAZARO-PERRY, MAYOR