



Environmental, Safety, Engineering & Surveying

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September 28, 2021

Jason M. Popiel, P.E., City Engineer  
City of Massillon  
150 Lincoln Way E  
Massillon, Ohio 44646

**RE: Site Plan Review Letter, dated September 13, 2021  
RJ Matthews 2021 Plant Addition  
2780 Richville Drive SE, Massillon, Ohio**

Dear Mr. Popiel:

Partners has received the site plan review letter, dated September 13, 2021, from your office. We are pleased to offer the following responses to the comments made therein. In italics below are the text of the comments followed by our responses in bold:

1. *Provide approval letter from Stark Soil and Water Conservation District regarding erosion control plans.*

**Response: We have received comments from Stark Soil & Water Conservation District which have been addressed. The revised plans incorporate the items included in their comments. A copy of their approval letter will be forwarded when they have completed their review.**

2. *Show and label existing 100-year storm elevation and proposed 100-year elevations at stormwater pond.*

**Response: The existing and proposed 100- year storm elevations are shown on the Grading and Drainage Plan (Sheet 5 of 9).**

3. *Change city Engineer signature approval line to Jason Popiel, PE*

**Response: The signature line on the Cover Sheet (Sheet 1 of 9) has been revised.**

4. *The two out lots were replatted in 2014. Revise to show lots correctly.*

**Response: The outlot references have been revised to comply with the current numbering as shown on the Stark County Geographic Information System (GIS).**

5. *Label the owners, parcel numbers, and zoning for adjoining lots.*

**Response: The current ownership. Parcel numbers and zoning districts for each of the surrounding lots have been updated, based on the information shown on the Stark County GIS.**

6. *Label the total building area, parking areas, and landscape area for the site.*

**Response: The pervious, impervious and building areas have been added to the site information block on the Cover Sheet (Sheet 1 of 9).**

7. *Label the use of the building addition. If there are restrooms, we will need a plumbing plan showing connection to existing and fixture count.*

**Response: The building addition will be used for additional warehouse space. No additional restrooms will be included with this expansion. The notes on the Site Plan (Sheet 4 of 9) refers to the architectural drawings for additional information.**

31100 Solon Road, Suite G, Solon, Ohio 44139

[www.partnersenv.com](http://www.partnersenv.com)


phone: (800) 763-1363

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A completed Site Plan Review Application and a set of the revised site plans, including the updated Stormwater Pollution Prevention Plan are attached for your approval.

It has been our pleasure to be of service to the City of Massillon in this matter. Should you have further comments or need additional information, please do not hesitate to contact us.

Sincerely:



Roger C. Newberry, P.E.  
Senior Civil Engineer

**Attachments:** Revised Plan Set  
Site Plan Review Application

**cc:** Jason Haines, Assistant Massillon Engineer  
Mark Yoder, Ivan Weaver Construction, Inc.